

****FAX TO: 703-413-7450****

Airport Code: _____



Type of Request

- New
- Revised

Authorization Agreement for Preauthorized Payments

INSTRUCTIONS:

- Use this form in addition to the enrollment form if you are having your parking fees deducted from your checking or savings account.
- Joint accounts require all signatures.
- **If you are using a checking account, please attach to this form a copy of a check with the word "VOID" written on it.**
- If you are using a savings account, please attach to this form a savings deposit slip with the account information printed on it.

I (we) hereby authorize KASEMAN, hereinafter called **Company**, to initiate debit entries to my (our) bank account indicated below at the bank named below, hereinafter called **Bank**, to debit the same to such account. I (we) acknowledge that the origination of ACH transactions to my (our) account must comply with the provisions of U.S. law.

This authorization is to remain in full force and effect until Company has received **written notification from me of its termination in such time and in such manner as to afford **Company** and **Bank** a reasonable opportunity to act on it.

Bank Deduction Information	
Bank Name _____	Branch _____
City _____	State _____ Zip _____
Routing Number _____	Account No. _____
Last 4 digits of Employee SSN _____	Checking <input type="checkbox"/> Savings <input type="checkbox"/> (Check Only One)

Name _____ Signature _____ Date ____/____/____
(Employee) Please Print

Name _____ Signature _____ Date ____/____/____
(Joint) Please Print

For accounting use only:		
Employee ID Number _____	Processed By _____	Date: _____

ALL TRANSACTIONS WILL BE PROCESSED IN A SECURE ENVIRONMENT AND ALL INFORMATION COLLECTED WILL BE HELD IN COMPLETE CONFIDENTIALITY AND USED ONLY FOR THE PURPOSE OF PROVIDING PARKING PAYMENT SERVICES. [As a government contractor, KASEMAN is subject to the Privacy Act of 1974, 5 U.S.C. §552A, *et. seq.*, which protects certain information from unauthorized disclosure. The Privacy Act also subjects government contractors to criminal penalties for unlawful disclosure of information protected by the Act.]